**Introduction**

Total-Cleaning.Com recognises its responsibilities under the Health and Safety at Work etc. Act 1974 and the Control of Asbestos Regulations 2012 and will take account of all related Approved Codes of Practice and Guidance.

Within this policy “asbestos” refers to any fibrous form of:

* Crocidolite – blue asbestos
* Amosite – brown asbestos
* Chrysotile – white asbestos
* Anthophyllite
* Tremolite
* Actinolite

and any mixture which contains one or more of the above.

The presence of asbestos containing materials (ACMs) does not in itself constitute a danger. However, it is hazardous when disturbed or damaged and must be treated accordingly. Activities which give rise to airborne dust, e.g. abrasion, breaking, sawing, cutting, drilling or machining ACMs, are most likely to present risks.

Staff and contractors not trained to work with asbestos are not expected to work with or be exposed to asbestos on Total Cleaning sites.

A limited number of staff whose normal duties may bring them into contact with existing asbestos containing materials (e.g. electrical, mechanical or building maintenance staff) will be trained in asbestos awareness.

**ASBESTOS POLICY STATEMENT**

Total-Cleaning.Com will

* appoint an Asbestos Competent Person;
* produce an asbestos procedure including the implementation of an effective asbestos containing materials management plan so that appropriate measures, such as monitoring, encapsulation, sealing, labelling, inspection or removal of the material are undertaken;
* periodically review this policy and the procedures in the light of any legal changes, further information or incidents;
* produce and maintain an asbestos register and make this available to staff, contractors and others who may be brought into contact with asbestos as part of their activities;
* promote awareness of the hazards of asbestos and the management procedures through information and training;
* prevent exposure to hazards associated with asbestos.
* Responsibility for the implementation of this policy and the management of asbestos for all parts of the University, whether owned, rented or leased, is delegated to the Estates Department.

The Health and Safety Advisor will audit compliance with this policy.

Approved By: Euan Oattes Date: 01.08.2022

Signed: Euan D. Oattes Revision: 01.08.2023